Approved:	
Effective Date	05/01/15
Effective Date:	4/1/2014
Effective Date	10/01/2012
Effective Date:	09/24/12
Effective Date:	08/30/12
Effective Date:	06/12/12
Effective Date:	12/26/11
Effective Date:	08/12/11
Effective Date:	10/29/10

AnMed Health
MEDICAL ASSISTANCE PROGRAM
800 North Fant Street, Anderson, South Carolina 29621

The AnMed Health Medical Assistance Program (AMAP) is a hospital sponsored charity program that provides patients with assistance if they meet established guidelines. Patients approved for the AnMed Health Medical Assistance Program must comply with the AMAP application process and provide proof of their income, equitable and liquid resources through the required supporting documentation.

Eligibility Period

- An individual who is presumed eligible under these criteria will continue to remain eligible for three months following the date of the initial approval, unless AnMed Health personnel have reason to believe the patient no longer meets the criteria.
- Upon initial approval, AnMed Health will also include accounts as eligible that are within 270 days from the initial statement date, based on the application date noted above.

Who may NOT apply and exceptions to the general rule:

- **Out of state residents are not eligible for non-emergency services** (Exception Georgia)
- **Cosmetic services** are not covered under the AnMed Health Medical Assistance Program
- **Routine/elective procedures that are not medically necessary may not be covered** unless there is an extenuating circumstance, and will be considered on a case by case basis
- Patients will not be eligible for assistance on **settlement agreement** accounts
- As stated in the heading there are exceptions to every rule and at the discretion of the Assistant Manager, Manager or Business Services Director, Senior Director, Vice President of Finance, etc. accounts that exhibit extenuating circumstances may be considered for approval through the AnMed Health Medical Assistance Program

Screening Process:

- Staff members should screen patient/guarantor in advance to determine if the patient/guarantor is financially able to make payments. If so, financial arrangements should be made with the patient/guarantor. If the patient/guarantor is not financially able to make payments and does meet AMAP criteria, then staff members should forward patient/guarantor an AMAP application.

- If a staff member determines after screening a patient that he/she may have Medicare and/or Medicaid coverage, this information must be verified to determine present or future eligibility for Medicare and/or Medicaid coverage.

- During the screening if it is determined that the patient/guarantor is not just medically indigent, due to not having insurance, but may be disabled and/or burdened with a long term or chronic illness, then patient/guarantor should be referred to the DSS staff on site at AnMed Health.

- It is critical that patients are screened appropriately upfront in regard to any individual policies or liability information. If another party may be responsible for reimbursement on services rendered, they would be primary to assistance from the AnMed Health Medical Assistance Program.

- Any patient who is eligible for any state or federal program must apply and be either approved for assistance or denied before the AnMed Health Medical Assistance Program may help with any bills that may incur at AnMed Health.

- If other resources or programs are available to assist with payment of the patient's hospital bill, they must cooperate with these services. If they do not pursue all other payment options, their financial assistance application will not be considered. These sources may include money available through insurance sources, including but not limited to money available from third parties liable for injury to the patient. We reserve the right to reinstate these charges should we discover any failure on the patient's part to cooperate with or pursue any other services offered or should we discover any information given to us was false.

Qualifying Criteria:

- **Income**
  We will use the 200% Gross Annual Income on the table of Poverty Guidelines as determined by the Federal Government

- **Home Property**
  Total equitable value of home property must not exceed $60,000. Please note: if there is a life estate on a home, it will not be counted as an asset for purposes of AMAP eligibility.

- **Non-Home Real and Taxable Personal Property**
  Total equitable value of non-home real and taxable personal property must not exceed $10,000.

- **Liquid Assets**
  Total value of liquid assets must not exceed $1,000

Verification of Resources and Supporting Documentation:

Income

- We will need proof of income for four weeks prior to application date. Please note: income from a non-spouse significant other who lives in the household will not be considered in the income calculation.

- Computation of income will be calculated using an average of the four weeks income multiplied by fifty two weeks to establish total gross annual income and/or monthly income multiplied by twelve to establish the total gross annual income as applicable

- To verify self employment income or as applicable, we will use the prior year's federal tax return to establish patient/guarantor total gross annual income

- Documents that may be used to ***verify earned income*** include, but are not limited to the following:
  1. Pay stubs
  2. Employee W-2 forms
  3. Wage tax receipts
  4. Federal income tax return
  5. Self-employment bookkeeping records
  6. Sales and expenditures records
  7. Employer's wage records
  8. Statements from employer
  9. Employment Security Office

- Documents that may be used to ***verify other types of income*** include, but are not limited to the following:
  1. Social Security award letter
  2. Benefit payment check
  3. Unemployment compensation letter
  4. Pensions award notice
  5. Veterans Administration award notice
  6. Correspondence on benefits
  7. Income tax records
  8. Railroad award letter
  9. Support and alimony papers evidenced by court order, divorce or separation papers, contribution check

10. Social Security Administration records and letters or bank statements of direct deposit
11. Employment Security Commission
12. Union records
13. Workmen's Compensation records
14. Veterans Administration records and letters
15. Insurance company records
16. Tax records
17. Railroad Retirement Board records
18. Department of Social Services Letter of Notification

- If patient/guarantor does not have any income, we will need documentation of patient/guarantor means of living to establish food and shelter

Home Property

- The equity value of home property must not exceed $60,000. Please note: Homes that are considered a life estate will not be included in the AMAP eligibility process.

- The value of home property will need to be established through documentation from the patient/guarantor county tax assessor's office

- The patient/guarantor must provide proof/documentation of the payoff or total amount owed on home property from the lending or mortgage company

- Computation of home property equity must be determined by the following calculation: Value of home property - Amount owed on home property = Total equity value of home property

Non-Home Real and Taxable Personal Property

- The equity value of non-home real and taxable personal property must not exceed $10,000.

- Non-Home Real and Taxable Personal Property includes vehicles (motorcycles, cars, trucks, vans), boats, recreational vehicles, etc.

- Any home or land property that patient/guarantor owns separate from home property where patient/guarantor resides

- The value of this property may be established through Kelley Blue, NADA or county tax assessor's office documentation

- Computation of non-home property equity must be determined by the following calculation: Value of property – Amount owed on property= Total equity value of non-home property

Liquid Assets

- Total value of liquid assets/resources must not exceed $1,000

- Liquid asset resources include, but may not be limited to the following:
    1. Cash on hand
    2. Checking or savings accounts in banks or other savings institutions, including credit unions
    3. Savings certificates
    4. The market value of stocks or bonds
    5. Trust accounts except when inaccessible
    6. Funds held in individual retirement accounts (IRA's). The entire cash value of the account, less the amount of any penalty for early withdrawal is counted.
    7. Pension funds that are available
    8. Federal and State Income Tax refunds
    9. Pre-need burial contracts

- Computation of liquid assets for checking accounts is calculated based on the average of bank statement for three months prior to date of AMAP application. To calculate this we will use the average daily balance listed on the bank statement. If the average daily balance is not available we will use the ending balance minus any deposit made in 7 days.

AMAP Application Process:

- AMAP applications will be scanned into computer system and processed in the order of receipt, it is our goal to review applications within 30 days when feasible

- Patient accounts will be changed to financial class I, which places accounts on a temporary hold, until applications are reviewed and processed

- Staff member will utilize the AMAP worksheet to determine and document patient/guarantor income and asset limits

- If application is processed and approved, patient/guarantor will receive notification by letter of approval

- If an application is processed and missing required supporting documentation, patient/guarantor will receive notification by a pending letter with a request for the specific documentation needed to process patient/guarantor request for assistance

- If a patient/guarantor fail to return requested supporting documentation within 30 days from the date of pending letter, their request for assistance will automatically be denied

- If an application is processed and denied, patient will receive a letter of denial with the specified reason(s) of denial

- All documentation used to determine a patient/guarantor eligibility for assistance must be scanned into the computer system

AMAP Approval:

- If a patient/guarantor receiving medical services at AnMed Health meets AMAP qualifying criteria, they will receive a letter of approval for a period of 3 months beginning from the date of application and ending on the last day of the 3rd month.

- If a patient/guarantor receiving physician services at an AnMed Health participating Physician Practice meets AMAP qualifying criteria, they will receive a letter of approval for a period of 6 months beginning from the date of application and ending on the last day of the 6th month. A listing of owned AnMed Health physicians is attached. These physicians accept the AMAP approval.

AMAP Denial:

- If a patient/guarantor does not meet AMAP qualifying criteria, their request for assistance will be denied. They will not be eligible to reapply for AMAP until 90 days from the date of denial

Adjustment Information:

- Accounts eligible for AMAP assistance will be adjusted to 998-9071
- AnMed Health adjusts the full balance on qualified accounts
- Amounts Generally Billed (AGB) is determined through the "look-back method" which is calculated by reviewing the sum of all past claims that have been paid in full to the hospital facility for medically necessary care by Medicare, Medicaid, and all private health insurers during the previous 12 months divided by the gross charges for those claims.

- If a patient has been approved AMAP and it is later determined that patient has Medicare, Medicaid, insurance, liability, etc. then AMAP adjustments will be reversed in order for appropriate party to be billed for reimbursement.

- If it is determined that an insurance or liability paid to the patient or is considering payment to the patient, then we will reverse the AMAP adjustment by the amount of the payment. The patient will then be responsible for this payment to AnMed Health.

Presumptive Charity:

Presumptive Eligibility: AnMed Health recognizes that not all patients are able to complete the financial assistance application or provide requisite documentation. For patients unable to provide required documentation (for example, deceased patients with no known estate, homeless or unemployed patients, non-covered medically necessary services provided to patients qualifying for public assistance programs, patient bankruptcies, and members of religious organizations who have taken a vow of poverty and have no resources individually or through the religious organization), the hospital may grant financial assistance.

For patients who are non-responsive to hospital's application process, other sources of information will be used to make an individual assessment of financial need. This information will enable the hospital to make an informed decision on the financial need of non- responsive patients. This screening is conducted as a last resort after AnMed Health has reason to believe the patient will not qualify for any other funding sources.

For the purpose of helping all of the hospital's financially needy patients, including non-responsive patients, AnMed Health may utilize a third-party to review patient information to assess financial need. This review utilizes a healthcare industry-recognized, predictive model that is based on public record databases. These public records enable the hospital to assess whether the patient is characteristic of other patients who have historically qualified for financial assistance under the traditional application process. The presumptive model applied systematically and properly, estimates the patient's financial need based on the best data available in the absence of information provided directly by the patient.

AnMed Health will utilize presumptive screening for the full current account balance. Patient accounts granted presumptive eligibility status will be adjusted accordingly. The presumptive screening intervention provides a community benefit by helping the hospital systematically identify the accounts of financially needy patients. These accounts will be reclassified under the financial assistance policy; they will not be sent to collection, will not be subject to further collection actions, and will not be included in the hospital's bad debt expense. Presumptive charity is not used to create an "on-going" state of charity and is not used to provide free care for future dates of service. Presumptive charity transactions will process under a separate transaction and adjusted to (insert adjustment code).

ADDENDUM

AnMed Health Owned Practices – providers who honor AnMed Health Medical Assistance Program

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AnMed Health Anderson Family Medicine
Amy Cianciolo, MD
Kati Beben, MD
Hui-Tzu Marie Kiang, DO
Caitlin Collier, MD **(Starting ~Aug. 2015)**
AnMed Health Oglesby Center
2000 East Greenville St., Suite 2000
Anderson, SC 29621-1720

AnMed Health Pendleton Family Medicine
Audrey S. G. Jones, MD
Charles Edsall, MD
1005 Meehan Way
Pendleton, SC 29670

AnMed Health Clemson Family Medicine
Glen Quattlebaum, MD, MPH
Kenneth Jackson, MD
David Liebman, MD
Jocelyn Sikes, NP
Suzanne Keogh, FNP
885 Tiger Blvd
Clemson, SC 29631-1480

AnMed Health Hartwell Family Medicine
Jenean N. White, MD
Anthony Lau, MD
28 Chandler Center
Hartwell, GA 30643-7914

AnMed Health Honea Path Family Medicine
James A. Smith, MD
M. Kent Jenkins, MD
Stacey G. Branyon, FNP
Candace Whitfield, FNP
21 S. Shirley Avenue
Honea Path, SC 29654-7914

AnMed Health Williamston Family Medicine
Matthew P. Roehrs, MD
J. Christian Williams, MD
Lisa T. Bryant, FNP, APRN-bc
16 Roberts Boulevard
Williamston, SC 29697-1136

AnMed Health Iva Family Medicine
Stephen D. Cayelli, MD
Robert M. Alburo, MD
331 Antreville Highway (PO Box 267)
Iva, SC 29655

AnMed Health Westside Family Medicine
Stuart Barnes, MD

1100 West Franklin Street
Anderson, SC 29624 -2012

AnMed Health Centerville Family Medicine
Kyle K. Nelson, DO
April Mann, FNP
1520 Whitehall Road
Anderson, SC 29625

AnMed Health Fair Play Family Medicine
Greg Hawkesworth, DO
111 W. Pine Grove Rd
Fair Play, SC 29643-2623

AnMed Health Lakeside Family Medicine
Melody S. Franks, MD
Elizabeth P. Boyer, MD
Justin M. Moore, MD
Jennifer Lingerfelt, FNP
4120 Highway 24
Anderson, SC 29626

AnMed Health Palmetto Family Medicine
Daniel Koontz, MD
Kathleen, Sheppard, NP

323 Lebby Street
Pelzer, SC 29669

AnMed Health Wren Family Medicine
Michael D. Seemuller, MD
Kimey Kyker, MD
Joseph Mulvihill, MD
6650 Highway 81 N.
Piedmont, SC 29673-9055

AnMed Health Clifton W. Straughn, MD
Clifton W. Straughn, MD
105 Buford Ave
Anderson, SC 29621

AnMed Health Psychiatry
Kashfia D. Hossain, MD
400 N. Fant Street, Suite D
Anderson, SC 29621

AnMed Health Anderson Pediatrics
Dale E. Treash, MD
Mary Bry Hobbs, MD
J. Michael Stone, MD
705 N. Fant Street
Anderson, SC 29621-5705

AnMed Health Pediatric Associates
Keith M. Hart, MD
Andrea F. Draisen, MD
Barry H. Maddox, MD
Patti K. Moseley, MD
Lori E. McClanahan, MD
2000 East Greenville St., Suite 3000
Anderson, SC 29621

AnMed Health Carolina Kids
James E. Feiste, MD
Lisa Ruohoniemi, MD
Dawn Russell, C-PNP
10706 Clemson Blvd.
Seneca, SC 29678-4528

AnMed Health Children's Health Center
Nathan Bradford, MD
Deandra Clark, MD
Ruchika Jain, MD
Kent Sizemore, MD
Jae Il Sohn, MD
Kayla Tulloch, CPNP
500 North Fant Street, Suite
Anderson, SC 29621-5702

AnMed Health Eastside Internal Medicine
Winston C. Floyd, MD
Daniel W. Grisham, MD
400 North Fant Street, Suite G
Anderson, SC 29621

AnMed Health Daniel A. Keenan Jr., MD
Daniel A. Keenan Jr., MD
803 North Fant Street, Suite 3B
Anderson, SC 29621

AnMed Health Internal Medicine
Rashmi Chandra, MD
105 Buford Ave.
Anderson, SC 29621-3313

AnMed Health Carolina OB-GYN
Shannon H. Bledsoe, MD
Christopher R. Jennings, MD
Jonathan Parker, MD
Andrew Clark, MD
Allison Venturella, MD
160 Perpetual Square Drive
Anderson, SC 29621-1713

AnMed Health Michael A. Rivera, MD
Michael A. Rivera, MD
1519 North Fant Street
Anderson, SC 29621-4707

AnMed Health OB-GYN Associates
Henry B. Hearn, IV, MD
Mark P. Lacy, MD

Timothy L. Duniho, MD
Danielle W. Shelley, MD
Mandy L. Mitchell, MD
Michelle Tucker, MD
Nancy B. Hellenga, RNC, GONP
2000 East Greenville St., Suite 4500
Anderson, SC 29621

AnMed Health Anderson GYN-OB
Kara J.P Shrum, MD
2000 East Greenville St., Suite 3100
Anderson, SC 29621

AnMed Health Clemson Specialty Care
Anderson OB-GYN, Arrythmia and Carolina Cardio rotate in this practice
107-2 Wall Street
Clemson, SC 29631-2921

AnMed Health Elberton Specialty Care

35 Chestnut Street
Elberton, GA 30635

AnMed Health Carolina Cardiology
Jerry D. Champ, MD FACC
Paul R. Jones, MD FACC
Scott A. Phillips, MD
Brett C. Stoll, MD FACC FCCP
Satish K. Surabhi, MD FACC FSCAI
John R. Wendt, MD FACC
Jeremy Parker, MD
Brad E. Elrod, PA
Sherri Cheek, NP
Diana M. Harper, NP
Gayla Wilson-Patterson, NP
Ashley Black, NP
Sarah DeBlaey, NP
Lindsey Davis, NP
100 Healthy Way, Suite 1250
Anderson, SC 29621

AnMed Health Cardiothoracic Surgery
J. Scott Kabas, MD

Kyle McVey III, PA-C
2000 E Greenville Street, Suite 3100
Anderson, SC 29621

AnMed Health Arrhythmia Specialists
Ricky Henderson, MD
Matt Sellers, MD **(Starting ~Aug. 2015)**
Alice Lollis, NP
2000 E Greenville Street, Suite 3100
Anderson, SC 29621-1723

AnMed Health Vascular Medicine
Louis Knoepp III, MD
Matthew George, MD
Jennifer M. Thomas, MD
100 Healthy Way, Suite 1240
Anderson, SC 29621

AnMed Health Piedmont Surgical Associates
William S. Buice, MD
James G. Foster III, MD
Paul M. Frassinelli, MD
T. Steve McElveen, MD
David W. Strathern, MD
James Porter Stokes III, MD
Adam H. Beall, MD
Peter J. Bechtel, MD
2000 East Greenville Street, Suite 2500
Anderson, SC 29621

AnMed Health Surgical Consultants
Peter A. Cook, Jr., MD, FACS
2000 East Greenville St., Suite 2600
Anderson, SC 29621

AnMed Health Spine and Neurosurgery
Aaron C. MacDonald, MD
Larry S. Davidson, MD
Chris Johnson, PA
Travis Jeffcoat, PA
109 Montgomery Drive
Anderson, SC 29621

AnMed Health Plastic Surgery
Felice Moody, MD
2000 East Greenville St., Suite 2300
Anderson, SC 29621

AnMed Health Urology
Dennis Whatley, MD
Vidal Despradel, MD, FACS
R. Kirk Seiler, MD., FACS
Thomas J. Serey, MD
2000 E. Greenville St. Suite 5140
Anderson, SC 29621-1580

AnMed Health Medicus ENT
Lawton H. Salley, Jr., MD
Jane W. Riester, MD
T. Justin Way, MD
Shelley R. Wells, FNP

AnMed Health Voice Clinic
Andrea H. Storie, Speech-Language Pathologist
1655 East Greenville Street
Anderson, SC 29621-2062
PO Box 2087
Anderson, SC 29622

AnMed Health Anderson Bone & Joint
Jessie Wilson, MD
J. David de Holl, MD
112 Montgomery Drive
Anderson, SC 29621

AnMed Health Community Orthopaedics
Darius Divina, DO
Jesus Castillo, DO
John Saunders, MD **(Starting ~Sept. 2015)**
2000 E. Greenville St. Suite 3950
Anderson, SC 29621-1580

AnMed Health Pulmonary and Sleep Medicine
William W. Walker, MD, FCCP
Stephen H. Hand, FCCP
Charles A, Thompson, MD
Abhijit Raval, MD
Syed Malik, MD

Kenneth Walters, MD **(Starting ~Aug. 2015)**
Kristen Hall, MSN, APRN, FNP-BC
Elizabeth Fairchild, ACNP
2000 E. Greenville St., Suite 1100
Anderson, SC 29621

AnMed Health Neurology Consultants
Kumar Patel, MD
Paul A. Brill, MD
H. Dean Reeves, MD
Sairah Bashir, MD
Art Jordan, MD
Kristin Cooper-Gilmer APRN
Billing Address:
2000 East Greenville St Suite 2800
Anderson, SC 29621

AnMed Health Gastroenterology Specialists
Shahzad Sheikh, MD
Suresh Khandekar, MD
2000 East Greenville St. Suite 2900
Anderson, SC 29621

AnMed Health Rheumatology
Irum Mona Idrees, MD
2000 East Greenville St., Suite 1300
Anderson, SC 29621

AnMed Health Endocrinology
Ravi Kant, MD
Donna Burroughs, Diabetes Educator
100 Healthy Way, Suite 1210
Anderson, SC 29621-7915

AnMed Health Infectious Disease
Joseph Halliday, DO
703 N. Fant Street
Anderson, SC 29621

AnMed Health Oncology and Hematology
Location #1
David Griffin, MD, Ph.D., FACOG
Chris McMahan, NP
2000 East Greenville, Street, Suite 5130

Anderson, SC 29621

Location #2
Kerry Williams-Wuch, MD

AnMed Health Cancer Center
2000 East Greenville Street, Suite 5040
Anderson, SC 29621

AnMed Health Post Acute Clinic

703 N. Fant Street
Anderson, SC 29621

AnMed Health CareConnect - Clemson
Edmond R. Jordan ,MD
G. Steven Suits, MD
885 Tiger Blvd.
Clemson, SC 29631-1480

AnMed Health Care Connect - Anderson
John Mark Baker, MD
Karen Weise, MD **(Starting ~Apr. 20, 2015)**
Tara Gunnells, FNP
600 North Fant Street
Anderson, SC 29621-5704

AnMed Health Family Medicine Center
(Lynn Gregory and Dr. Abercrombie both oversee)
Stoney Abercrombie, MD
Nathan Bradford, MD
Andrew Lawrence, MD, ***Sport Med. Fellow***
Andrew Clark, MD
Christopher Clemow, MD
Diana Clemow, MD
Matt Cline, MD
Anne Cook, MD
Scott Counts, MD
Amanda Davis, DO
Scott A. Kellner, MD

Joseph McElwee, MD
Brian Mulroy, DO
Caroline Sanders, MD
Hunter Woodall, MD
Natawadee Young, MD
Mary Beth Wright, NP
AnMed Health Oglesby Center
2000 East Greenville Street, Suite 3700
Anderson, SC 29621-1725